[Insert Your Letterhead with Contact information]

IMPORTANT TAX DOCUMENT

Please retain this receipt for income tax purposes

We acknowledge, with thanks, the receipt of $, which you have so generously contributed to .

Donor:

Donation: $

is recognized as a nonprofit organization per IRS Code 432.56.215-B.

IRS Code: Section 501(c)(3)

Tax Identification Number:

*No goods or services were provided in consideration for this contribution.*

OR

*Goods or services in the amount of $ were provided in consideration for this contribution.*